

Appendix 2-4

## **Meeting Log**

### Brookside Solar Project PIP Plan Meeting Log

Date	Location of Meeting/Method of Communication	Meeting Attendees/Communication Participants	Purpose of Meeting/Communication and Comments	Follow Up Action Items
1-15-2020	Phone	Brett Hastings to Don Bilow (Chateaugay Town Supervisor) and Bill Wood (Burke Town Supervisor)	Communication of PIP Plan filing.	Send copy of PIP Plan filing to supervisors once filed.
1-15-2020	Email	Brett Hastings to Don Bilow (Chateaugay Town Supervisor) and Bill Wood (Burke Town Supervisor)	PIP Plan filed and copy of PIP emailed.	Continue to communicate with boards.
2-8-2020	Email to ANCA	Eric Will (Geronimo) to Kate Fish (Executive Director)	Sent project information including map.	Complete
3-6-2020	Meeting at Chateaugay Town Hall	Brett Hastings, Eric Will (Geronimo), Don Bilow (Chateaugay Town Supervisor), Kirby Selkirk (Town of Chateaugay Board Member), and Phyllis Lemay (Town Clerk)	Brett Hastings introduced Eric Will as the lead from Geronimo on stakeholder engagement. Discussed the project's status, the Article 10 process, NYS's energy law, and the opportunity the project presents for economic development.	Agreed to communicate regularly.
3-6-2020	Phone	Brett Hastings – Romeo Thibault	Returned call from voicemail left on Project Hotline. Was interested in us expanding our project onto his property, unfortunately this is not possible.	Complete
3-9-2020	Phone	Brett Hastings - Joe Bashaw	Returned call from voicemail left on Project Hotline. Was interested in us expanding our project onto his property, unfortunately this is not possible.	Complete
3-10-2020	Malone Town Hall	Brett Hastings (Geronimo) and the Burke Town Board	Update the Town Board on the upcoming Open House and the Article 10 studies at its regular Board Meeting followed by some Q&A.	Complete
3-11-2020	Email to US Congresswoman, 21 <sup>st</sup> District, Elise Stefanik, Watertown, NY	Eric Will (Geronimo) to Mary Jo Richards (Regional Director). We had met in person on 1-28-2020.	Sent project information (Article 10 Fact Sheet, Economic Impact Sheet, and Project Map).	Complete

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3-11-2020	Email to US Senator Charles Schumer, Syracuse, NY	Eric Will (Geronimo) to Emily Cole (Staff Assistant). We had met in person on 1-29-2020	Sent project information (Article 10 Fact Sheet, Economic Impact Sheet, and Project Map).	Complete
3-11-2020	Email to US Senator Kirsten Gillibrand, Syracuse, NY	Eric Will (Geronimo) to Kayla Anderson (CNY Regional Assistant). We had met in person on 1-28-2020.	Sent project information (Article 10 Fact Sheet, Economic Impact Sheet, and Project Map).	Complete
5-18/19-2020	Online Information Sessions	Geronimo Energy's development team gave four one-hour virtual community presentations.	These sessions were available online to anyone interested in learning about the project.	Complete
5-19-2020	Email to The Nature Conservancy	Eric Will (Geronimo) to Bill Ulfelder (NY Executive Director)	Provided him with project name, location, and website and indicated I'd be happy to furnish further information if there's interest.	Complete
5-28-2020	Email to Community Stakeholder	Eric Will (Geronimo) to June Parmeter	She registered as a stakeholder following the online town meeting and requested someone from the company contact her. Eric sent her an email to confirm her phone number and the best time to call.	Complete
5-28-2020	Email to Community Stakeholder	Eric Will (Geronimo) to Deidrie Soucia	She registered as a stakeholder following our online town meeting and requested someone from the company contact her. I sent her an email to confirm her phone number and the best time to call her.	Complete
7-7-2020	Email to the Town of Burke	Eric Will (Geronimo) to Elizabeth Downing (Town Clerk)	Sent her electronic project information pieces for distribution to the Town Board, the Code Officer, and the Highway Superintendent. Provided contact information in the event there were questions. Although everyone knew about the project, this was intended to ensure they had Article 10, Economic Benefit, and Project Area information.	Complete

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7-7-2020	Email to the Town of Chateaugay	Eric Will (Geronimo) to Phyllis Lemay (Town Clerk)	Sent her electronic project information pieces for distribution to the Town Board, the Code Officer, the Highway Superintendent, the Assessor, the Director of Finance, and the Town Justice. Provided my contact information in the event there were questions. Although everyone knew about the project, this was intended to ensure they had Article 10, Economic Benefit, and Project Area information.	Complete (Received an email from Don Bilow, the Town Supervisor, confirming that all the information had been distributed).
7-7-2020	Phone	Eric Will (Geronimo) to Craig Dumas (Mayor, Village of Burke)	The mayor had heard about the project, but Eric sent him several information pieces and told him Geronimo was available to answer any questions. Eric provided him with my contact information.	Complete
7-7-2020	Email to the Chateaugay Central School District	Eric Will (Geronimo) to Loretta Fowler (Superintendent)	Sent her an electronic introduction to the project and expressed hope that we'd be able to meet in person when the public health situation permits.	Complete
7-7-2020	Email to Assemblyman Jones' Office	Eric Will (Geronimo) to the Assemblyman's website	Reached out to the assemblyman's office and expressed a willingness to send project information and answer questions if they could provide Eric with an email address.	Send information when they respond to my inquiry.
7-7-2020	Email to Senator Betty Little	Eric Will (Geronimo) to Senator Little	Sent project information through Senator Little's website and offered to discuss the project and answer questions.	Complete
8-20-2020	North Country Chamber of Commerce	Eric Will and Brett Hastings (Geronimo) met with Garry Douglas, Pres. & CEO	Had a sit-down meeting to discuss the project. Mr. Douglas already had a good understanding of the economic and environmental benefits of utility-scale renewable energy projects and indicated a willingness to introduce us to regional stakeholders.	Complete
9-10-2020	NYS Assembly	Email from Assemblyman Billy Jones' Chief of Staff, Molly	Indicated a willingness to set up a meeting with the Assemblyman to review the project.	Schedule Meeting

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		Ryan, to Eric Will (Geronimo)		
9-15-2020	Chateaugay Historical Society	Email from Eric Will (Geronimo) to Mary Humiston (President)	Sent project information for Ms. Humiston to review and share with the other officers and trustees. Also offered to answer any questions and meet in person if she were interested.	Complete
9-15-2020	Adirondack Snowdrifters Snowmobile Club	Email from Eric Will (Geronimo) to Greg Fox (President)	Sent project information for Mr. Fox to review and share with the other members. Also offered to answer any questions and meet in person if he were interested.	Complete
1-4-2021	Phone call with Town of Burke Supervisor	Eric Will (sPower) to Bill Wood (Supervisor)	Brought the supervisor up to date on the sale of the project by National Grid Renewables to sPower. Indicated that the individual developers the town has been dealing with will remain the same and that sPower is very committed to getting the project to commercial operation.	Pay the town a visit by attending a board meeting, hopefully in the near future.
1-4-2021	Phone call with Town of Chateaugay Supervisor	Eric Will (sPower) to Don Bilow (Supervisor)	See comments above	See comment above/
3-1-2021	Call from Project Neighbor	Romeo Thibault (Project Neighbor) to AES NY toll-free number; Eric Will (AES)	Mr. Thibault called to learn more about the project. Eric returned Mr. Thibault's call and gave him information on the project.	Complete
3-1-2021	Call from Project Neighbor	Heath Hutchens (Project Neighbor) to AES NY toll-free number; Brett Hastings (AES)	Mr. Hutchens called for more information on the project. He received a postcard for our Virtual Community Meeting and his property borders the project area. Brett returned Mr. Hutchens' call and spoke with him.	Complete
3-9-2021	Email	Justin Day (Lake Ontario Lambscapers) to Project Email; Eric Will (AES)	Mr. Day discussed becoming a supplier of vegetation management for the project.	Complete
3-11-2021	Email	Moshe Katz (Chateaugay Business Center) to Project Email; Neely Kelley (AES)	Mr. Katz reached out about a plot of land in Chateaugay that could be used to develop solar. Neely called and spoke with him.	Complete
3-12-2021	Zoom Meeting (94-c Virtual Local Agencies	Bill Wood, Don Bilow, Greg Mountain, (Towns of Burke and	Purpose: To fulfill the local agency meeting requirement of Section 94-c, provide	Complete

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	Meeting)	Chateaugay); Don Dabiew, Greg Janisewski, Donna Kissane, Jonathon Miller (Franklin County); Michael Farrell, Brett Hastings, and Eric Will (AES); Hayley Effler (TRC); Jim Muscato (Young Sommer)	information on the new permitting process and Project updates, and answer questions and converse with local leadership	
3-16-2021	Zoom Webinar (94-c Virtual Community Meeting)	18 webinar attendees (local stakeholders/individuals interested in the Project); 6 presenters (Michael Farrell, Brett Hastings, Eric Will and Neely Kelley of AES; Hayley Effler of TRC; Jim Muscato of Young Sommer)	Purpose: To fulfill the community meeting requirement of Section 94-c, provide information on the new 94-c permitting process, provide Project info and updates, and answer questions from the community.	Complete – meeting recording, PPT slides, and transcript of Q&A have been posted on the Project website
3-18-2021	Email	Robert Vincent (Chateaugay resident) to Project Email; Stephanie Hince (AES)	Mr. Vincent emailed to ask if the virtual community meeting had been recorded and if he would be able to watch it. Stephanie responded by email, providing Mr. Vincent with the link to the meeting recording.	Complete
3-20-2021	Email	Eric Will (AES) to Don Bilow (Chateaugay Town Supervisor) & Bill Wood (Burke Town Supervisor)	Sent the Brookside Solar escrow agreement to both town supervisors by email for their review and signatures	Complete
4-13-2021	Email	Eric Will (AES) to Don Bilow (Chateaugay Town Supervisor) & Bill Wood (Burke Town Supervisor)	Follow-up email sent to both town supervisors regarding the escrow agreement	Complete
4-28-2021	Email	Melissa Gonzalez-Trelles (Secretary, US Fish & Wildlife Service) to Brookside Project Email Address	Document regarding Brookside Solar was sent to the Project Email – this document was forwarded to TRC for appropriate handling	Complete
6-15-21	Phone call	Eric Will (AES) and Bill Wood (Burke Town Supervisor)	To discuss development period funding (community impact) opportunities	In process
6-15-21	Phone call	Eric Will (AES) and Don Bilow	To discuss development period funding	In process

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		(Chateaugay Town Supervisor)	(community impact) opportunities	
6-24-2021	In-person meeting (Willis Substation)	Brett Hastings & Mike Sagan (AES); NYPA	Meeting to discuss interconnection scheduling for the Brookside Solar Project with NYPA	Complete
6-24-2021	In-person meeting	Eric Will (AES); Don Bilow (Chateaugay Town Supervisor); Kirby Selkirk (Chateaugay Deputy Town Supervisor)	Meeting to bring Chateaugay leadership up-to-date on the project and let them know to expect the Brookside Solar visual impact letter	Complete
6-25-2021	In-person meeting	Eric Will (AES) and Roger Labombard (Chateaugay Highway Superintendent)	Initial meeting with Mr. Labombard to introduce AES and the Brookside Solar Project, initial discussion of a road use agreement	Complete
6-28-2021	Email	Eric Will (AES) to Don Bilow (Chateaugay Town Supervisor) & Bill Wood (Burke Town Supervisor)	Additional follow-up with town supervisors regarding escrow agreement	Complete
6-29-2021	Phone Call (voice message)	Eric Will (AES) to Carl Dunn (Burke Fire Department)	Initial outreach to Burke Fire Chief Carl Dunn introducing the Project – AES is looking to set up a meeting in the near future with the EMS of Burke and Chateaugay to discuss the Brookside Solar Emergency Response Plan (ERP)	Complete
7-15-2021	In-person meeting	Brett Hastings (AES), Jim Mustcato (Young/Sommer), Bill Wood (Town of Burke Supervisor), Don Bilow (Town of Chateaugay Supervisor), Kirby Selkirk (Town of Chateaugay Board Member), Stephen Le Fevre (Towns of Burke and Chateaugay Engineer)	Discussed the project's visual impacts and AES' plan for mitigation through a strategic landscaping plan. The town representatives requested specific viewpoints for us to provide visual simulations for, in addition to the ones we're providing with the application.	Complete
7-22-2021	Phone Call	Eric Will (AES) and Loretta Fowler (Chateaugay CSD Superintendent)	Discussed PILOT Agreement and AES' partnership with Discovery Education. Superintendent Fowler expressed interest in	Complete

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			the educational value/interest in STEM that a large solar project can generate for kids	
8-13-2021	In-person meeting	Eric Will (AES) and Loretta Fowler (Chateaugay CSD Superintendent)	Opportunity to finally meet in person – general stakeholder meeting/discussion of the project	None
10-1-2021	Phone Call	Neely Kelley (AES) and Loretta Fowler (Chateaugay CSD Superintendent)	Neely Kelley called to check on the Discovery Education bundled package - STEM connect – and make sure the process to sign up went smoothly. Left message	Complete
11-15-2021	Phone Call	Stephanie Hince (AES) and Romeo Thibault (Project Neighbor)	Mr. Thibault called with an interest in getting involved with the project and expressed support for the project.	Complete
11-16-2021	Phone Call	Karen Johnson (Project Neighbor)	Ms. Johnson called our NY toll-free number, hoping to speak with someone about a good neighbor agreement.	In process
11-17-2021	Phone Call	Stephanie Hince (AES) and James Romanosky (Project Neighbor)	Mr. Romanosky received the Brookside 60-day notice and called our NY toll-free number as he was curious if we might be able to use/lease his parcels of land.	Complete
11-18-2021	Phone Call	Eric Will (AES) and James Romanosky (Project Neighbor)	Eric called Mr. Romanosky to inform him that it is too late in the process for us to add land to the project and thanked him for his interest.	None
11-22-2021	In-Person Meeting	Eric Will (AES) and Romeo Thibault (Project Neighbor)	Eric met with Mr. Thibault to put a face to the project and discussed Mr. Thibault's interest in being involved in the project. Conclusion was that we will not be using Mr. Thibault's land for the project.	None
1-6-2022	Phone Call	Stephanie Hince (AES) and Russell Trombley (Project Neighbor)	Mr. Trombley called to ask if we were looking for property to put panels on – Stephanie informed him that we are past the point of adding land for this project.	Complete
1-19-2022	Phone Call	Eric Will (AES) and Greg Fox (President, Adirondack	Eric called to inform Mr. Fox that our project will not interfere with the snowmobile club's	None



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		Snowdrifters Snowmobile Club)	trail system which is south of the project area, and that he is always available to answer any questions or concerns. Mr. Fox was very appreciative of the call.	
1-21-2022	Phone call	Eric Will (AES) and Bill Wood (Landowner)	Discussed a neighbor agreement	In process
1-24-2022	Phone call	Eric Will (AES) and Kirby Selkirk (Town of Chateaugay Deputy Supervisor)	Discussed key contacts within the local Fire Department (in preparation for 2/1/22 meeting with the local fire departments)	None
1-24-2022	Phone call	Eric Will (AES) and Jo Ellen Sumier (Chairperson, Chateaugay Brainardsville Board of Fire District Commissioners)	Coordination of 2/1/22 meeting with the local fire departments	None
2-1-2022	Phone call	Eric Will (AES) and Loretta Fowler (Landowner)	Landowner conversation	None
2-1-2022	In-person meeting	Eric Will (AES) and Don Fowler (Landowner)	Landowner conversation – Mr. Fowler agreed to pledge ~130 acres for Brookside bird mitigation	Conversations will continue
2-1-2021	In-person meeting (Burke Town Hall)	Eric Will, Brett Hastings, Mario Rice, Sasha Kran (AES) and Bill Wood (Town of Burke Supervisor)	Discussion regarding general project overview & updates	None
2-1-2022	In-person meeting	Eric Will (AES) and Russ Kinyon (Franklin County Director of Economic Development)	Introductory meeting to inform Mr. Kinyon of our development activities in the county, including Brookside Solar	None
2-1-2022	In-person meeting	Eric Will (AES) and Jeremy Evans (CEO of Franklin County IDA)	Discussed AES' project activities in the county, from the standpoint of possible PILOT negotiations	Conversations will continue
2-1-2022	In-person meeting	Eric Will (AES) and Andrea Dumas (Franklin County Legislator)	Talked about the project and possibility of a PILOT deal	Conversations will continue
2-1-2022	In-person meeting	Eric Will (AES) and John Martin	Had a discussion regarding Mr. Martin's	

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		(Project Neighbor)	concerns about the project. Eric has made it clear that he is available to answer questions and address any further concerns going forward	None
2-1-2022	In-person meeting	Neely Kelley (AES) and Loretta Fowler (Chateaugay Central School District Superintendent)	Discussed potential partnership opportunities via AES Social Impact Program	Conversations will continue
2-1-2022	In-person meeting	Neely Kelley (AES); Stacy Vincent, Joe Campbell, Craig Paquin, Jess Collier, Shawn McMahon and others (leaders and admins of the Franklin Essex Hamilton BOCES program)	Discussed potential partnership opportunities via AES Social Impact Program	Conversations will continue
2-1-2022	In-person meeting	Eric Will, Brett Hastings, Mario Rice, Sasha Kran (AES); Kyle Johnston (Town of Burke Fire Chief), Jerry Blow (Town of Chateaugay Fire Chief), Lloyd Walfield (Board of Burke Fire Dept President), Kirby Selkirk (Town of Chateaugay Deputy Supervisor) & other members of the fire departments	Discussed the safety/emergency response plan for the project	Conversations will continue
2-3-2022	Phone call	Neely Kelley (AES) and Steve Tebeau (Project Neighbor)	Mr. Tebeau called our NY toll-free number as he had just opened the Brookside 60-day notice, mailed in November 2021, and wanted to get some more info on the project. Neely informed Mr. Tebeau that we are aiming to file the 94-c application in the next two weeks, and that he will receive a 3-day notice of intent to file.	None