

Appendix 2-5

PIP Plan Meeting Log

Appendix B

Riverside Solar Project PIP Plan Meeting Log

Date	Location of Meeting/Method of Communication	Meeting Attendees/Communication Participants	Purpose of Meeting/Communication and Comments	Follow-Up Action Items
1-15-2020	Town of Lyme, NY Phone Call	Derek Hasek (Geronimo) to Scott Aubertine (Supervisor)	Discussed comments posted in DMM.	Mr. Hasek to send comments to Mr. Aubertine clarifying misrepresented DMM comments.
1-16-2020	Town of Lyme, NY Email	Derek Hasek (Geronimo) to Scott Aubertine (Supervisor)	Facts clarifying misrepresented DMM comments.	Complete.
1-27-2020	IBEW Local 910, Watertown, NY	Eric Will (Geronimo), Mike Rhubarb (Asst. Business Manager)	Introduced project.	Complete
1-27-2020	Town of Brownville, NY Town Offices	Eric Will (Geronimo), Ron McGregor (Zoning Officer), Denny Lane (Supervisor), Christina Thurston (Assessor)	Introduced project and Article 10 process. Offered to present project at a Town Board Meeting. They will share the project information with the Town Board.	Complete
1-28-2020	National Grid, Watertown, NY	Eric Will (Geronimo), Gerry Haenlin (Mgr., Community & Customer Mgmt., National Grid)	Introduced project and talked about community engagement.	Complete

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1-28-2020	US Dept of Agriculture - Farm Service Agency, Watertown, NY	Eric Will (Geronimo), Receptionist (USDA)	Introduced project. They appreciated the update, but indicated it is something they only engage if approached by a landowner.	Complete
1-28-2020	US Congresswoman, 21 st District, Elise Stefanik, Watertown, NY	Eric Will (Geronimo), Mary Jo Richards (Regional Director)	Introduced project.	Complete
1-28-2020	US Department of Agriculture Rural Development Agency, Watertown, NY	Eric Will (Geronimo), Eric Johnson (Lead Loan Specialist)	Gave project overview. They are a provider of rural loan guarantees so this project is not something they will follow.	Complete
1-29-2020	US Senator, Charles Schumer, Syracuse, NY	Eric Will (Geronimo), Emily Cole (Staff Assistant)	Notified staff of the project.	Complete
1-29-2020	US Senator, Kirsten Gillibrand, Syracuse, NY	Eric Will (Geronimo), Kayla Anderson (CNY Regional Assistant)	Notified staff of the project.	Complete
1-30-2020	NYS Assemblyman (District 116) Mark Walczyk	Eric Will (Geronimo), Mike Schenk (Chief of Staff)	Notified staff of the project.	Complete
1-30-2020	NYS Senator (District 48) Patty Ritchie	Eric Will (Geronimo), Logan Eddy (District Director)	Notified staff of the project.	Complete
1-30-2020	William Johnson, Jefferson County Legislator, Jefferson County Economic Development Office, Watertown, NY	Eric Will (Geronimo), Bill Johnson (Jefferson County Legislator)	Discussed project and the county's position on PILOT agreements. He lives near the project in the Town of Lyme.	Nothing specific but will stay in touch.

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1-31-2020	Village of Chaumont, NY Village Offices	Eric Will (Geronimo), Karen Fitzgerald (Village Clerk)	Presented the project. Ms. Fitzgerald mentioned there's discussion to dissolve the village. Mr. Will offered to meet with the Mayor/Town Council. Ms. Fitzgerald is facilitating booking a venue for a public open house in March.	Complete
1-31-2020	Chaumont-Three Mile Bay Chamber of Commerce, Chaumont, NY	Eric Will (Geronimo), Karen Fitzgerald (Member)	Provided project overview and asked that Terry Petrie, President, also be updated. Offered to also meet with Mr. Petrie.	Nothing specific.
1-31-2020	Town of Lyme, NY	Eric Will (Geronimo), Scott Aubertine (Lyme Supervisor)	Discussed the project specifics, Article 10, Charitable Fund, Open House, Decommissioning, RPTL Section 487. Offered to present project at a Town Board meeting. He will discuss with his board.	Set up Open House and maintain open communication. Open House subsequently had to be held online due to COVID-19.
1-31-2020	Lyme Free Library, Lyme, NY	Eric Will (Geronimo), Patricia Hughes (Director)	Introduced the project and provided a fact sheet.	Complete
2-4-2020	Phone Call	Eric Will (Geronimo), Heather Jackson (Chaumont Fire Dept.)	Discussion of using the Fire Hall for an open house in March.	Geronimo confirmed 3/26 from 5-8 PM.

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2-5-2020	Email from Mary Jo Richards in Congresswoman Stefanik's Watertown office	Mary Jo Richards (Regional Director) to Eric Will (Geronimo)	Geronimo acknowledged transmittal of four project maps that Ms. Richards will forward to their legislative team in Washington, DC.	Send additional materials on projects as they become available.
2-6-2020	Adirondack North Country Association (ANCA)/Phone Call	Eric Will (Geronimo), Kate Fish (CEO)	Discussion of project and engagement with ANCA.	Sent information about the projects. Future plan to schedule a meeting.
2-6-2020	Development Authority of the North Country (DANC)/Phone Call	Eric Will (Geronimo), James Wright (CEO)	Introduced project.	Sent follow-up information about the project.
2-10-2020	Development Authority of the North Country (DANC)/Email	Eric Will (Geronimo) to James Wright (CEO)	Geronimo sent a follow-up email and offered to present the project in their offices on 2/13 or 2/14.	Present project in person if they accept offer to do so.
2-13-2020	Development Authority of the North Country (DANC) Offices – Watertown, NY	Eric Will (Geronimo), Hartley Bonisteel Schweitzer (Community Planner)	Reviewed the project, discussed renewables in general, PILOTs in Jefferson County, and the need to engage with Fort Drum.	Complete
2-14-2020	Chaumont Volunteer Fire Dept., Chaumont, NY	Eric Will (Geronimo), Heather Jackson (Member), Will (?) (Assistant Chief)	Project overview and finalized details for Open House on March 26 at the Fire Hall.	Complete

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2-14-2020	Chaumont Volunteer Fire Dept. Meeting at Chief's office in Clayton	Eric Will Geronimo Fred Jackson (Chief)	Discussed project and upcoming Open House. Mr. Jackson was receptive to project.	Complete
2-14-2020	Town of Lyme, NY Town Offices	Ariana Henderson, Town Clerk	Introduced project. Left message with receptionist.	Complete
2-14-2020	Town of Lyme, NY Town Offices	Eric Will (Geronimo), Dick Wallace (Town Justice)	Introduced project.	Complete
2-14-2020	Town of Lyme, NY Town Offices	Eric Will (Geronimo), Pat Weston (Highway Superintendent)	Introduced project.	Complete
2-14-2020	Town of Brownville, NY Town Highway Dept.	Eric Will (Geronimo), Roy Gilchrist (Highway Superintendent)	Introduced project. Left message for Mr. Gilchrist.	Complete
2-14-2020	Town of Clayton, NY Town Offices	Eric Will (Geronimo), Heather Valadez (Finance & HR Clerk)	Introduced project.	Complete
2-14-2020	Town of Clayton, NY – Phone Call	Eric Will (Geronimo), Richard Ingerson (Zoning Enforcement Officer)	In receipt of project materials left previously, Mr. Ingerson called to discuss project. He also does code enforcement in the Town of Lyme and is familiar with the project area.	Complete
2-19-2020	Dexter Free Library, Dexter, NY	Eric Will (Geronimo), Jennifer Thomas (Director)	Introduced project and associated materials. Ms. Thomas understands the library may be called upon to act as a document repository.	Complete

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2-19-2020	Watertown International Airport	Eric Will (Geronimo), Grant Sussey (Airport Manager)	Discussed project's location compared to the direction of their runways. Mr. Sussey inquired about a glint and glare study and Mr. Will assured him Geronimo is following FAA protocols. He wanted to assure airport safety isn't compromised.	Complete
2-19-2020	Jefferson County EMS	Eric Will (Geronimo) and a member of Director Joseph Plummer's staff	Introduced project. Left materials for Mr. Plummer to review.	Complete
2-19-2020	Cornell Cooperative Extension, Watertown, NY	Eric Will (Geronimo) and the receptionist	Introduced project.	Complete
2-19-2020	Jefferson County Historical Society, Watertown, NY	Eric Will (Geronimo), Toni Engleman (Interim Director)	Introduced project.	Complete
2-19-2020	Jefferson County Highway Department, Watertown, NY	Eric Will (Geronimo), Scott Whittaker (Field Engineer)	In absence of Jim Lawrence (Highway Superintendent), Mr. Will met with Mr. Whittaker, who planned to share project information accordingly.	Complete
2-19-2020	Town of Clayton, NY Phone Call	Richard Ingerson (Town of Clayton Zoning Enforcement Officer) to Eric Will (Geronimo)	Mr. Ingerson called to say he'd reviewed the project materials with the Town Supervisor.	Complete
2-19-2020	Phone Call Three Mile Bay Fire Department, Three Mile Bay, NY	Eric Will (Geronimo) to Bill Woofter (Fire Chief)	Introduced project over voicemail; offered to meet or discuss any questions.	Complete - mailed information.

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2-20-2020	Phone Call to Lyme Heritage Center, Chaumont, NY	Eric Will (Geronimo) to Julia Gosier (Historian)	Introduced project. (Center is typically closed in the winter.)	Complete
2-20-2020	Phone Call to Norbut Solar Farms	Eric Will (Geronimo) to Jenelle Harriff (Norbut Solar Farms)	Introduced project.	Complete
2-20-2020	Phone Call from Chaumont Volunteer Fire Department	Heather Jackson (Chaumont VFD) to Eric Will (Geronimo)	Ms. Jackson confirmed that their facility will be available from 5-8 PM on 3/26/2020 for the project Open House and that they will provide catering services for refreshments.	Complete
		Above Filed 2-27-20		
3-2-2020	Email to Town of Brownville	Eric Will (Geronimo) to Town Supervisor (Denny Lane) and Town Clerk (June McCartin)	Sent Response Letter and Revised PIP Plan	Complete
3-2-2020	Email to Town of Lyme	Eric Will (Geronimo) to Scott Aubertine (Town Supervisor) and Ariana Henderson (Town Clerk)	Sent Response Letter and Revised PIP Plan	Complete
3-3-2020	Email to Town of Lyme	Eric Will (Geronimo) to Scott Aubertine (Town Supervisor)	Sent Solar FAQ pamphlet and Open House reminder	Complete
3-3-2020	Call with Jefferson County	Eric Will (Geronimo) to Robert Hagemann (County Manager)	Briefly introduced project and requested a personal meeting to discuss	Email him some suggested dates to meet - Done
3-5-2020	Email to Jefferson County Soil & Water Conservation District	Eric Will (Geronimo) to Christine Watkins (Executive Director)	Sent project information	Complete

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3-5-2020	Visit to Town of Brownville (as Article 10 Document Repository)	Eric Will (Geronimo) and Denny Lane (Town Supervisor)	Gave him the Response Letter and Revised PIP Plan for delivery to June McCartin (Town Clerk).	Complete
3-5-2020	Visit to Dexter Free Library (as Article 10 Document Repository)	Eric Will (Geronimo) and Jennifer Thomas (Director)	Gave her the Response Letter and Revised PIP Plan	Complete
3-5-2020	Town of Lyme	Eric Will (Geronimo) and Ariana Henderson (Town Clerk)	Gave her the Response Letter and Revised PIP for delivery to the Lyme Free Library (Patricia Hughes, Director) since library was closed	Complete
3-9-2020	Phone	Brett Hastings - Kevin Miluszusky	Returned call from voicemail left on Project Hotline. Was interested in us expanding our project onto his property, unfortunately this is not possible.	Complete
3-10-2020	Jefferson County Office Bldg.	Eric Will (Geronimo), Scott Gray (Chairman, Jefferson County Legislature), Robert Hagemann (County Administrator), and David Paulsen (County Attorney)	Introduce project, discuss NY CLCPA, and learn about the county's view on taxation of large renewable energy facilities. In Jefferson County any Article 10 project is subject to full taxation.	Nothing specific, but more discussion will be needed.

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3-26-2020	Email to Fort Drum	Eric Will (Geronimo) to Sonja Draught (Chief, Plans, Analysis & Integration Office)	Sent her project map and set up a call to discuss.	Review project with her on scheduled call.
3-30-2020	Email from Fort Drum	Sonja Draught (Chief, Plans, Analysis & Integration Office) to Eric Will (Geronimo)	She informed me that we didn't need to have the telephone call because they had studied the map and didn't foresee any impact to their operations.	Complete
4-28-20	Returned landowner call based on voice message left on public outreach line	Shawn Pulver – Landowner in Clayton & Brett Hastings	Interested in other land leasing options not associated with this project.	Complete
5-19-2020	Email to Great Lakes Seaway Trail	Eric Will (Geronimo) to their published email address	Sent them a cover letter along with project information and invited them to call or meet with me.	Complete
5-19-2020	Attempted call to Salubrious Point Airport	Eric Will (Geronimo) to their published phone number	The number is out of service and no website or email address could be found.	Complete
5-19-2020	Attempted call to John Gonzales Field Airport	Eric Will (Geronimo) to their published phone number	The number is out of service and no website or email address could be found.	Complete

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5-19-2020	Email to The Nature Conservancy	Eric Will (Geronimo) to Bill Ulfelder (NY Executive Director)	Provided him with project name, location, and website and indicated I'd be happy to provide further information if there's interest.	Complete
5-19-2020	Email to the General Brown Central School District	Eric Will (Geronimo) to Barbara Case (Superintendent)	Sent her a link to the project's website and indicated I'd provide more information electronically or in person if she had interest.	Complete
5-19-2020	Email to the Lyme Central School District	Eric Will (Geronimo) to Cammy Morrison (Superintendent)	Sent her a link to the project's website and indicated I'd provide more information electronically or in person if she had interest.	Complete
5-19-2020	Email to the Thousand Islands Central School District	Eric Will (Geronimo) to Michael Bashaw (Superintendent)	Sent him a link to the project's website and indicated I'd provide more information electronically or in person if he had an interest.	Complete
5-28-2020	Email to Community Stakeholder	Eric Will (Geronimo) to Wendy Simmons	Noticed she had visited the project's website to listen to the recording of the online town meeting, so I invited her to contact me with any questions.	Complete

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5-28-2020	Email to Community Stakeholder	Eric Will (Geronimo) to Brian Stacey	Noticed he had visited the project's website to listen to the recording of the online town meeting, so I invited him to contact me with any questions.	Complete
5-28-2020	Email to DPS	Eric Will (Geronimo) to Joseph White	Noticed he had visited the project's website to listen to the recording of the online town meeting, so I invited him to contact me with any questions. He replied and thanked me for reaching out.	Complete
5-28-2020	Email to Town of Lyme	Eric Will (Geronimo) to Jim Millington (Zoning Officer)	Introduced myself and the project and suggested he visit the project's website. I encouraged him to call or email me with questions.	Complete
5-28-2020	Email to Jefferson County	Eric Will (Geronimo) to Roxanne Burns, Director of Real Property Tax Services	Introduced myself and suggested she visit the project's website. I encouraged her to call or email me with questions.	Complete

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6-30-2020	Email to Landowner	Eric Will (Geronimo) to Kevin Miluszusky	Kevin had sent an email expressing interest in joining the project, but I had to tell him his parcel isn't near our project area. I thanked him for his interest.	Complete
8-10-2020	Call from Landowner	Eric Peters to Eric Will (Geronimo)	He expressed interest in participating in the project. I thanked him and told him I'd get back to him.	Respond and let him know if there's an opportunity to join the project.
12-4-2020	Call to New York State Snowmobile Assn.	Eric Will (NG Renewables) to Dominic Jacangaello, Ex. Dir.	We discussed his organization's concerns and he said he'd send contact information for all clubs in the towns we're developing in so we can engage directly with them.	Meet in person the next time I'm in the Albany area.
12-4-2020	Email to the Town of Brownville	Eric Will (NG Renewables) to Denny Lane (Town Supervisor) and June McCartin (Town Clerk)	Informed them that development efforts are continuing, especially with respect to required environmental studies, and that we'd give them an in-person briefing when the COVID problem permits.	Complete
12-4-2020	Email to Jefferson County Soil & Water Conservation District	Eric Will (NG Renewables) to Christine Watkins (Ex. Dir.)	Same as above	Complete

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12-4-2020	Email to Lyme Central School District	Eric Will (NG Renewables) to Cammy Morrison (Superintendent)	Same as above, but also mentioned wanting to discuss a solar PILOT	Complete
12-4-2020	Email to Town of Lyme	Eric Will (NG Renewables) to Scott Aubertine (Town Supervisor)	Informed him that development efforts are continuing, especially with respect to required environmental studies, and that we'd give him an in-person briefing when the COVID problem permits.	Complete
12-4-2020	Email to Jefferson County Economic Development/IDA	Eric Will (NG Renewables) to Don Alexander (CEO)	Same as above	Complete
1-11-2021	Call from Landowner	Justin Day (Landowner) to Project toll-free number – spoke with Eric Will (AES)	Mr. Day was wondering about the status of his land payment for 2020 – Eric said he would investigate and let Mr. Day know	Complete
2-10-2021	Call from Project Neighbor	Gail Miller (Project Neighbor, Town of Lyme Planning Board Member) to Project toll-free number – spoke to Brett Hastings (AES)	Ms. Miller recommended that we add a more micro-descriptive location of the Project area to the Virtual Community Meeting postcards and re-send	Complete – Riverside postcards were edited and an updated (more descriptive) version was sent

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2-14-2021	Email from Jefferson County Highway Dept. Right of Way Agent	Andy Makuch (Jefferson Co. Highway Dept. Right of Way Agent) to Riverside Solar email; Eric Will (AES)	Asked for a map of the properties involved in the Project which could have an impact on the Jefferson Co. Highway system. Eric spoke with Mr. Makuch by phone and it was determined that the Project is not on any County roads	Complete
2-16-2021; 2-17-2021; 4-1-2021	Call from Project Neighbor	Lawrence Ward (Project Neighbor) to Project toll-free number; Eric Will (AES)	Mr. Ward called to say that he had received a postcard about the Project, asked that someone call him back as he would like to learn more and is interested in potentially participating in the Project. Eric returned his call and spoke with him	Complete
3-22-2021	Email from Project Neighbor	Maureen Hilts (Project Neighbor) to Riverside Solar email; Eric Will (AES)	Ms. Hilts expressed a number of concerns related to the Project. Eric called her back and has been in continued conversations with her	Discussions will continue

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2-26-2021	Zoom Call (Riverside Solar Local Agency Meeting)	Town (Lyme & Brownville) and County (Jefferson) Leadership; Michael Farrell, Brett Hastings, and Eric Will of AES; Samantha Kranes of TRC; Jim Muscato of Young Sommer	Purpose: To fulfill the local agency meeting requirement of Section 94-c, provide information on the new permitting process and Project updates, and answer questions and converse with local leadership	Complete
3-2-2021	Zoom Webinar (Riverside Solar Virtual Community Meeting)	49 webinar attendees (local stakeholders/individuals interested in the Project); 6 presenters (Michael Farrell, Brett Hastings, Eric Will and Neely Kelley of AES; Samantha Kranes of TRC; Jim Muscato of Young Sommer)	Purpose: To fulfill the community meeting requirement of Section 94-c, provide information on the new 94-c permitting process, provide Project info and updates, and answer questions from the community. Attendees submitted many questions and AES extended the meeting by 30 minutes to answer more questions	Complete – meeting recording, PPT slides, and transcript of Q&A have been posted on the Project website

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3-4-2021	Email from Project Neighbors	Veronica and James Pecor to Riverside Solar email; Eric Will (AES)	The Pecors said that they were unable to attend the March 2 nd Community Meeting but were interested in receiving more information about the project and how it will pertain to their farm. Eric Will spoke with them by phone	Complete
3-6-2021	Email from Project Neighbor	Ted Smith (Project Neighbor) to Riverside Solar email; Eric Will (AES)	Asked how to access the recording of the Virtual Community Meeting and expressed that he had more questions. Stephanie Hince (AES) responded by email, providing the link to the meeting recording, and asked that he call or email with any further questions. Following this correspondence, Eric has been in contact with Mr. Smith via email and phone	Complete
3-10-2021	In-Person Meeting with Project Neighbors	Veronica and James Pecor (Project Neighbors) and Eric Will (AES)	The Pecors expressed interest in participating in the Project but this won't be possible, as their land is not contiguous	Complete

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3-22-2021	Call from Project Neighbor	Aubrey Cooke (Project Neighbor) to Project toll-free number; Eric Will (AES)	Asked that someone call her back, as she had some questions about the Project. Eric Will returned her call and spoke with her	Complete
3-29-2021	Call from Chaumont resident	Tom Carioti (Chaumont resident) and Neely Kelley (AES)	Mr. Carioti received a 60-day Notice for Riverside, although he lives more than a mile away from the Project, he wanted to know where exactly the Project is going to be located and why he received the Notice	Complete
3-29-2021	Call from Project Neighbor	Gary Parker (Project Neighbor) and Neely Kelley (AES)	Mr. Parker received a 60-day Notice for Riverside	Complete
3-31-2021	In-Person Meeting with Landowner	Wayne Gaige (Landowner) and Eric Will (AES)	Reviewed proposed panel locations	Complete
3-31-2021	In-Person Meeting with Project Neighbor	Maureen Hilts (Project Neighbor) and Eric Will (AES)	Initial discussions of concerns	Complete
3-31-2021	In-Person Meeting with Project Neighbor	Aubrey Cooke (Project Neighbor) and Eric Will (AES)	Initial discussions of concerns	Complete
3-31-2021	Phone Conversation with Project Neighbor	Michael Matteson (Project Neighbor) and Eric Will (AES)	Initial discussions of concerns	Complete
3-31-2021	Phone Conversation with Project Neighbor	Jason Reichert (Project Neighbor) and Eric Will (AES)	Initial discussions of concerns	Complete
4-2-2021	Call from Landowner	Don Clark (Landowner) and Neely Kelley (AES)	Called to inform us that his mailing address has changed	Complete

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4-2-2021	Phone Conversation with Project Neighbor	Shelley Green (Project neighbor) and Neely Kelley (AES)	Discussed project specifics	Complete
4-5-2021	Phone Conversation with Project Neighbor	Eric Will (AES) and Shelley Green (Project neighbor)	Continued discussion about project specifics	Complete
4-20-2021	Email to Chaumont Fire Dept.	Eric Will (AES) to Assistant Chief William Lipczynski of the Chaumont Fire Department	Informed him of the possible addition of battery storage to the project	Complete
4-28-2021	Phone Conversation	Eric Will (AES) to David Zembiec (CEO of Jefferson County IDA)	Discussion of the County's UTEP and next steps re: Riverside Solar PILOT	Complete
4-29-2021	In-Person Meeting	Eric Will (AES) and Jason Reichert (Project neighbor)	Discussed Mr. Reichert's concerns about viewshed	Complete
4-29-2021	In-Person Meeting	Eric Will (AES) and Kristopher Cook (Project neighbor)	Discussed Mr. Cook's concerns regarding viewshed, construction traffic, and the integrity of his well	Complete
4-29-2021	In-Person Meeting	Eric Will (AES) and Tim Hodge (Project neighbor)	Discussed possible underground transmission easement	Complete
4-29-2021	In-Person Meeting	Eric Will, Brett Hastings (AES), Jim Muscato (Young Sommer) and Town of Lyme Board	Discussed status of project, the 94-c permitting process, HCA/PILOT/taxation possibilities, and had a lengthy Q&A session	Complete
4-29-2021	Email	Kris Cook (Project Neighbor) and Eric Will (AES)	Email exchange with Mr. Cook regarding well-water survey	Complete

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4-29-2021	In-Person Meeting	Jason Reichert (Project Neighbor) and Eric Will (AES)	Discussion of Mr. Reichert's concerns as a neighbor to the project	Complete
4-29-2021	In-Person Meeting	George Jones (Project Neighbor) and Eric Will (AES)	Meeting to discuss using some of Mr. Jones' land for the Riverside Project's bird mitigation area/NCBP (Net Conservation Benefit Plan)	Complete
5-17-2021	Email	Eric Will (AES) to Kris Cook (Project Neighbor)	Follow-up email sent by Eric, pursuant to Mr. Cook's question about the well water survey	Complete
5-18-21	Email	Brian Drake (Project Neighbor) to Eric Will (AES)	Email inquiry from Mr. Drake regarding exact project location, Eric responded and addressed his questions	Complete
5-20-2021	Email	Eric Will (AES) and Steve Le Fevre (Barton & Loguidice)	Email exchange regarding the Project's visual outreach package	Complete
5-24-2021	In-Person Meeting	Scott Aubertine (Town of Lyme Supervisor), Dan Bourquin (Town of Lyme Deputy Supervisor), John Guariglia (TRC) & Eric Will (AES)	Toured the Project area to review key visual impact points	Complete
5-25-2021	Phone call	Josh Baird (AES) to George Jones (Project Neighbor)	Follow-up call with Mr. Jones regarding use of his land for the NCBP	Complete
6-2-2021	Phone call	Jason Reichert (Project Neighbor) and Eric Will (AES)	Follow-up conversation, continuing to address Mr. Reichert's concerns	Complete

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6-9-2021	In-Person Meeting (Chaumont Fire Department)	Eric Will, Brett Hastings (AES); Representatives of the Chaumont, Dexter, and Three Mile Bay Fire Departments (8 individuals total in attendance)	Meeting to review the Project and the proposed Emergency Response Plan (ERP)	Complete
6-11-2021	Email	Eric Will (AES) and Ryan McIntosh (Village of Dexter Fire Chief)	Discussion via email regarding the ability of the Project's access roads to handle heavy equipment	Complete
7-14-2021	Phone call	Eric Will (AES) and Scott Aubertine (Town of Lyme Supervisor)	Provided an update on the Project	Complete
7-14-2021	Phone call	Eric Will (AES) and Don Bourquin (Town of Lyme Deputy Supervisor)	Discussion regarding the condition of the bridge on Morris Tract Road near the Village of Chaumont, pertinent to the Road Use Agreement the Project will need to enter into	Complete
7-27-2021	Phone call	Timothy Hodge (Project Neighbor) and Neely Kelley (AES)	Mr. Hodge received the notification of Riverside Permit application submission, called the NY toll-free number to follow up on a previous conversation had with Eric about a potential easement on some property Mr. Hodge owns on 12E	Eric will give Mr. Hodge a call

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8-3-2021	Phone call	Lawrence Ward (Project Neighbor) to project toll-free number; Stephanie Hince (AES)	Mr. Ward called to learn more about the status of the project. Stephanie returned his call and left a VM, informing Mr. Ward of the planned application submission date and rough project schedule, and directing him to the project website for details and updates	None
8-23-2021	Phone call	Kelly Walker (Project Neighbor) to project toll-free number; Eric Will (AES)	Ms. Walker called with questions regarding the location of the project. Eric returned her call and answered her questions	None
9-14-21	In-person meeting	Eric Will (AES) and Scott Aubertine (Town of Lyme Supervisor)	Discussed opportunities for AES to provide support to local organizations (local giving opportunities, outside of any HCA)	Conversations will continue
9-14-21	In-person meeting	Eric Will (AES) and Jim Millington (Town of Lyme Code Enforcement Officer)	Discussed the specifications of AES' access roads for the project	None

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9-14-21	In-person meeting	Eric Will (AES) and Denny Lane (Town of Brownville Supervisor)	Discussed opportunities for AES to provide support to local organizations (local giving opportunities, outside of any HCA)	Conversations will continue
9-14-21	In-person meeting	Eric Will (AES) and Ron McGregor (Town of Brownville Code Enforcement Officer)	Discussed the specifications of AES' access roads for the project	None
9-27-21	Email	Eric Will (AES) to Robin Grovesteen (Town of Lyme Clerk)	Eric sent a courtesy email to inform Clerk Grovesteen that the Town would be receiving a 3-Day Notice on or about 9/30	None
9-27-21	Email	Eric Will (AES) to June McCartin (Town of Brownville Clerk)	Eric sent a courtesy email to inform Clerk McCartin that the Town would be receiving a 3-Day Notice on or about 9/30	None
9-29-21	Phone conversations	Eric Will (AES) and Ryan McIntosh (Village of Dexter Fire Chief)	Discussed the revised project road layout from a fire code perspective – Eric was able to provide a final layout	None

Date	Location of Meeting/Method of Communication	Meeting Attendees/Communication Participants	Purpose of Meeting/Communication and Comments	Follow-Up Action Items
9-29-21	In-person meeting	Eric Will (AES), Scott Aubertine (Town of Lyme Supervisor), and Ron McGregor (Town of Brownville Code Enforcement Officer)	Discussed the revised project road layout from a fire code perspective – Eric was able to provide a final layout	None